

PRELIMINARY FUNDING NOTICE
San Joaquin Emergency Food and Shelter Program Local Board
December 16, 2020

On Wednesday, November 4, 2020, the Emergency Food and Shelter Program (EFSP) National Board released a notice indicating that they would be releasing guidelines for Phase 38 EFSP funds and for EFSP funds authorized through the CARES Act.

On November 17, 2020, the San Joaquin EFSP Local Board decided that the same process for allocating Phase 38 funds would be used as has been in the past. That allocation process uses a formula that divides Phase 38 dollars evenly between food and shelter providers and that specific allocations are based on the units of service provided by applicants in a prior base period. For the Phase 38 process that base period is the period from July 1, 2019 through June 30, 2020.

While it is possible that the National Board will announce changes in the EFSP requirements for Phase 38, since the turn-around time is expected to be very short, this application is being released at this time. Any changes required by the National Board will be communicated to all applicants for supplemental information.

All emergency food and shelter providers in San Joaquin County are invited to complete the attached application. Agencies who have not applied before should make themselves familiar with the information available at the EFSP website: <https://www.efsp.unitedway.org>. Applications should be returned to either Sam Prak (sprak@unitedwaysjc.org) or the Phase 38 Board Chair, Kristen Birtwhistle (kbirtwhistle@unitedwaysjc.org) by the end of business on Friday, January 15, 2020.

The number of service units for shelter providers will be based on entries in HMIS. Shelter providers entering HMIS data who believe the numbers provided are incorrect need to contact the Board Chair. Emergency shelter providers not entering data in HMIS will need to be able to document the number of shelter nights provided.

For questions regarding this process, contact Kristen Birtwhistle, EFSP Phase 38 Local Board Chair.

FEDERAL EMERGENCY FOOD & SHELTER PROGRAM
PHASE 38 – 2020 FEDERAL FISCAL YEAR
APPLICATION FOR FUNDING

Jurisdiction: San Joaquin County

Name of Organization: _____

Address: _____

Name of Contact: _____ E-Mail _____

Title: _____ Telephone: _____

Federal Tax Identification Number: _____

Duns Number: _____

Please include the following with your application:

- ___ IRS Tax Exemption Letter
- ___ Non-Discrimination Policy Statement regarding delivery of services
- ___ Evidence of your agency's compliance with the Drug Free Workplace Act of 1988
- ___ Volunteer Board Roster (Include: name, address, telephone, occupation)
- ___ A copy of your agency's most recent annual income/expense statement
- ___ A copy of your agency's most recent audit (or other verification of appropriate financial record keeping)
- ___ Signed copy of Local Recipient Certification form
- ___ FOOD PROVIDERS ONLY: Monthly sample information on weight of an average food container from June 2020.

This application is for funds for (select one):

- ___ Emergency Shelter ___ Food

NOTE: If this agency believes it qualifies to apply for funds under both categories, separate applications must be submitted.

Has this agency submitted more than one application for Phase 38 funding?

- ___ Yes ___ No

Complete only the section identified on page one of this application; there is a separate section for Second Harvest Food Bank, and for Dept of Aging. For each item in that section, provide the actual number of total service units the agency provided between July 1, 2019 and June 30, 2020. Do not provide estimates. Be prepared to document the services you are claiming to have provided. This information should relate to your total agency services, not only the units of service provided from the EFSP funds.

EMERGENCY SHELTER:

For agencies required to use HMIS or a HUD compatible comparable data base, the number of shelter nights will be based on that data for 2019-20 (see attached). Agencies providing dormitory and single room at the same site will be calculated on the number of shelter nights provided. Agencies providing emergency shelter only in separate rooms will be calculate separately.

For agencies not using HMIS, provide the following information.

Number of person shelter nights provided in mass shelter/dormitory settings in 2019-20 _____

How is this documented: _____

You may be asked to provide documentation of numbers served

Number of person shelter nights provided in separate rooms in 2019-20: _____

How is this documented: _____

You may be asked to provide documentation of numbers served

Number of person shelter days provided through one-time rent assistance in 2019-20: _____

(Calculate: total # of persons in households assisted times number of days each household was assisted). Note: this does not include motel/hotel vouchers.

How is this documented: _____

You may be asked to provide documentation of numbers served

PREPARED FOOD:

Number of prepared HOT MEALS provided: _____

How is this documented: _____

You may be asked to provide documentation of numbers served

Number of prepared COLD MEALS provided: _____

How is this documented: _____

You may be asked to provide documentation of numbers served

NOTE: Snacks do not qualify as either packaged or cold meals.

UNPREPARED PACKAGED FOOD:

Report the number of Supplemental Food Units provided through UNPREPARED FOOD PACKAGES as follows: (One unit is 1.25 pounds of food).

Total Poundage: _____ divided by 1.25 = _____ Supplemental Food Units

How is this documented: _____

For Unprepared Packaged Food Providers, Include a sample listing of typical foods provided in each box, bag, basket etc, with this application. Submit monthly sample information on weight of an average food container. (July 1, 2019 through June 30, 2020).

Second Harvest Food Bank only:

Number of pounds provided to non-recipient agencies in SJ County: _____

How is this documented: _____

Number of pounds provided to recipient EFSP agencies in SJ County: _____

How is this documented: _____

Aging & Community Services only:

Total Poundage _____

Total Reportable Poundage (Minus USDA Commodities)

EFSP PROGRAM DESCRIPTION

1. Briefly describe your program and how these funds will be used to implement your programs.

2. Where will you carry out your programs?

3. Who will be helped?

4. Describe how your specific program(s) are carried out.

5. Describe how your organization has been involved in providing these services in the past year.

Phase 38 shelter units (based on 7-1-19 to 6-30-20)

Haven of Peace	9969
McHenry House	6604
Lodi House	1863
Raymus House	5866
Hope Family Shelter	9287
Safe House	666
Opportunity ES	651
DAWN House	9454
Serenity House	3472
Self Help Housing	TBD
Ready to Work - HEARTT	5461
Hope Harbor	16905
Men's Lodge	21375
GCRM Overflow	1594
New Hope Family Shelter	7683
Men's Shelter	57766
SSH Overflow	8623
Family Shelter	36607